



## Ace Derivatives and Commodity Exchange Limited

### ADDITION IN AUTHORISED SIGNATORIES

#### BODY CORPORATES

#### CHECKLIST

Sr. No.	Annexure	Particulars	Compliance (Yes / No)
1.	A1	Request letter for addition in authorised signatories	
2.	A2	Board Resolution for addition in authorised signatories	

Please feel free to call /write to us for queries, if any:

Membership Department  
**Ace Derivatives and Commodity Exchange Limited**  
6th Floor- Zone II, Kotak Infinity, Building No. 21,  
Infinity IT Park, General A K Vaidya Marg,  
Dindoshi, Malad (E), Mumbai – 400 097  
E-mail: [membership@aceindia.com](mailto:membership@aceindia.com)

**Format informing Addition in Authorised Signatories-Corporate**  
**(On the letterhead of the member)**

To,

Membership Department  
**Ace Derivatives and Commodity Exchange Limited**  
6th Floor- Zone II, Kotak Infinity, Building No. 21,  
Infinity IT Park, General A K Vaidya Marg,  
Dindoshi, Malad (E), Mumbai – 400 097.

Dear Sir,

**Sub: Request letter for Addition in Authorised Signatories**

Ref: Our Member ID No. \_\_\_\_\_

Please find enclosed herewith copy of Board Resolution regarding **addition in authorized signatories** for transaction at Ace

We request you to please incorporate the same in your records

For any further communication in this regard, contact the undersigned Mr. /Ms. /Mrs. \_\_\_\_\_ (name of the contact person) on \_\_\_\_\_ (contact numbers) or e-mail us at \_\_\_\_\_ (email id)

Thanking you,

Yours faithfully,

Signature and seal of the member

Authorised Signatory

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Suggested Format of Board Resolution  
(On Company Letter head)**

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE  
BOARD OF DIRECTORS OF

HELD ON \_\_\_\_\_ AT THE REGISTERED OFFICE OF THE  
COMPANY  
AT \_\_\_\_\_

—  
**RESOLVED THAT** the company has decided to authorize Mr./Ms. \_\_\_\_\_ and Mr./Ms. \_\_\_\_\_ in addition to the existing authorised signatory (ies) and be and is hereby authorized to sign /execute and submit all the necessary papers, letter, agreements, documents, writings, submissions etc. to be submitted by the company in connection with the day-to-day business transactions, operations and correspondence at Ace Derivatives and Commodity Exchange Limited. The acts done and documents shall be binding on the company, until the same is withdrawn by giving written notice thereof.”

**Specimen Signatures of Authorised Signatories:**

Name of Authorized Signatory	Designation	Specimen Signature

**RESOLVED FURTHER THAT** a copy of the above resolution duly certified as true by designated director/ authorised signatory of the company be furnished to Ace and such other parties as may be required from time to time in connection with the above matter.

Certified true copy

For (name of the Company)

Signature:

Name:

Designation:

Rubber Stamp