



Ace Derivatives and Commodity Exchange Limited

ADDITION IN AUTHORISED SIGNATORIES

BODY CORPORATES

CHECKLIST

| Sr. No. | Annexure | Particulars | Compliance (Yes / No) |
|---------|----------|---|-----------------------|
| 1. | A1 | Request letter for addition in authorised signatories | |
| 2. | A2 | Board Resolution for addition in authorised signatories | |

Please feel free to call /write to us for queries, if any:

Membership Department
Ace Derivatives and Commodity Exchange Limited
401, B Wing, Building no: 4, Infinity IT Park
Gen. A K Vaidya Marg
Malad East
Mumbai 400 097
E-mail: membership@aceindia.com

Format informing Addition in Authorised Signatories-Corporate
(On the letterhead of the member)

Date:

To,

Membership Department
Ace Derivatives and Commodity Exchange Limited
401, B Wing, Building no: 4, Infinity IT Park
Gen. A K Vaidya Marg
Malad East
Mumbai - 400 097.

Dear Sir,

Sub: Request letter for Addition in Authorised Signatories

Ref: Our Member ID No. _____

Please find enclosed herewith copy of Board Resolution regarding **addition in authorized signatories** for transaction at Ace

We request you to please incorporate the same in your records

For any further communication in this regard, contact the undersigned Mr. /Ms. /Mrs.
_____ (name of the contact person) on _____ (contact numbers) or
e-mail us at _____ (email id)

Thanking you,

Yours faithfully,

Signature of designated director

Rubber Stamp

**Suggested Format of Board Resolution
(On Company Letter head)**

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE
BOARD OF DIRECTORS OF

HELD ON _____ AT THE REGISTERED OFFICE OF THE
COMPANY
AT _____

RESOLVED THAT the company has decided to authorize Mr./Ms. _____ and Mr./Ms. _____ in addition to the existing authorised signatory (ies) and be and is hereby authorized to sign /execute and submit all the necessary papers, letter, agreements, documents, writings, submissions etc. to be submitted by the company in connection with the day-to-day business transactions, operations and correspondence at Ace Derivatives and Commodity Exchange Limited. The acts done and documents shall be binding on the company, until the same is withdrawn by giving written notice thereof.”

Specimen Signatures of Authorised Signatories:

| Name of Authorized Signatory | Designation | Specimen Signature |
|------------------------------|-------------|--------------------|
| | | |
| | | |

RESOLVED FURTHER THAT a copy of the above resolution duly certified as true by designated director/ authorised signatory of the company be furnished to Ace and such other parties as may be required from time to time in connection with the above matter.

Certified true copy

For (name of the Company)

Signature:

Name:

Designation:

Rubber Stamp