



## Ace Derivatives and Commodity Exchange Limited

### CHANGE IN REGISTERED OFFICE ADDRESS

### INDIVIDUAL / PROPRIETORSHIP / HUF

### CHECKLIST

Sr. No.	Annexure	Particulars	Compliance (Yes / No)
1.	C1	Request letter for change in Registered office address	
2.	-	Certified true copy of new address proof	

Please feel free to call /write to us for queries, if any:

Membership Department  
**Ace Derivatives and Commodity Exchange Limited**  
401, B Wing, Building no: 4, Infinity IT Park  
Gen. A K Vaidya Marg  
Malad East  
Mumbai 400 097  
E-mail: [membership@aceindia.com](mailto:membership@aceindia.com)

(On the letter head of the member)

Date:

To,

Membership Department  
**Ace Derivatives and Commodity Exchange Limited**  
401, B Wing, Building no: 4, Infinity IT Park  
Gen. A K Vaidya Marg  
Malad East  
Mumbai - 400 097.

Dear Sir,

**Sub: Request letter for Change in Registered office Address**

I \_\_\_\_\_ (name of the Individual/Proprietor / Karta) and \_\_\_\_\_  
(Trade name of the member if any) hereby inform you that w.e.f. \_\_\_\_\_ (date) my  
address has changed:

The new address is as under:

\_\_\_\_\_

City: \_\_\_\_\_ Pin Code: \_\_\_\_\_

State: \_\_\_\_\_.

The contact details of our new office are as follows:

Contact Person: Mr. / Ms. \_\_\_\_\_

Tel. No. with STD Code: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email ID: \_\_\_\_\_

I hereby certify that this change in Address is not accompanied by / associated with a  
change in constitution / management / control/ ownership of the membership.

In case of any query please feel to contact Mr./Ms. \_\_\_\_\_ on  
\_\_\_\_\_ (mobile no./landline no.) and \_\_\_\_\_ (email id).

Thanking you.

Yours faithfully,

\_\_\_\_\_  
Signature of the Individual/ Proprietor / Karta with firm stamp if any

**Place:**